



Personal Curriculum Timeline/Process

Allendale High School
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PROCESS OVERVIEW

The Michigan Merit Curriculum requires that the student earn credits in specific subject areas in order to graduate from high school. Credits are earned when the student demonstrates competencies in content expectations in the given subject areas. The law allows certain modifications of these credits and/or expectations through the development of a personal curriculum. A personal curriculum team will meet to determine eligibility.

KEY TERMS

EDP=Education Development Plan
MME=Michigan Merit Exam
MEAP=Michigan Education Assessment
PC=Personal Curriculum

PERSONAL CURRICULUM PROCESS

	Date Completed	
1.		PC is requested by a parent/legal guardian or emancipated student.
2.		Counselor sets up committee meeting to determine eligibility. Timelines will be determined by individual districts.
3.		Staff collects documents for committee review at the eligibility committee meeting. (See list of documents on PC Eligibility Determination form)
4.		PC committee meets to review necessary documents in order to make a recommendation to approve or deny a personal curriculum. Personal Curriculum Eligibility Determination form is completed at this meeting.
5.		If PC is denied, paperwork goes to the superintendent or designee for documentation.
6.		If PC is approved, the team meets with the student and parent/legal guardian to write the PC using the student's EDP and IEP if special education eligible.
7.		PC is agreed to in writing by student, parent/legal guardian at the meeting
8.		PC is sent to the superintendent or designee to either approve or deny the plan.
9.		Appropriate staff implements approved PC. The PC must meet as much of the MMC as possible and must include measurable goals and a method of evaluation.
10.		Student progress is monitored quarterly by parents.
11.		Revision to a PC may be made using the same process as the original PC.