

**ALLENDALE PUBLIC SCHOOLS' BOARD OF EDUCATION  
REGULAR BOARD MEETING MINUTES FOR NOVEMBER 13, 2023 AT 6:00 P.M.  
OAKWOOD BOARD ROOM**

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

**I. CALL TO ORDER at 6:00 PM**

**II. MISSION STATEMENT**

Allendale Public Schools commit to educate, inspire, and support all students.

**III. ROLL CALL**

**Present:** Cannata, Hendricks, Holstege, Mango, Ramey, Thurkettle

**Absent:** DeJong

**Administration:** Cooper, Park, Dykstra, Murphy, Torno, VanderLaan, Voss

**IV. PLEDGE OF ALLEGIANCE**

**V. STATEMENT OF COMMITMENT – PRINCIPLE 4.1** Individual Trustees as locally elected officials with state delegated responsibilities, by their words and actions, reflect upon all Trustees, even beyond their own district. (Trustee - Holstege)

**VI. PUBLIC PARTICIPATION PROCESS**

Members of the audience are welcome to make comments at the time designated on the agenda. Please register on the sign-up sheet and limit your comments to 3 minutes when your name is called. Out of respect for all individuals, please refrain from personal criticisms in an open forum.

**VII. APPROVAL OF AGENDA**

Motion by Hendricks, seconded by Holstege, to approve the agenda as presented. Motion carried.

**VIII. CONSENT AGENDA**

**A. Minutes**

October 9, regular meeting minutes

October 23, work session minutes

**B. Financial Reports**

a. Financial Statement Notes

b. Cumulative Fund Activity Report

c. General Fund Summary

d. Check Register

Wires: #4932 - 4964; Checks: 227660 - 227726;

EFT: 16021 - 16130; Wires, EFT, & checks totaling = \$998,651.84

e. Business Services Checklists

**C. Personnel Report**

**D. Leave of Absence**

Motion by Holstege, seconded by Hendricks, to approve the Consent Agenda as presented. Motion carried.

**IX. EDUCATIONAL HIGHLIGHTS**

- Ronald Silveira - All-State Cross Country

**X. PUBLIC COMMENTS**

Troy Lampen  
Emily Miller

**XI. COMMITTEE REPORTS**

**A. Ad Hoc (SEAB)**

**XII. SUPERINTENDENT'S REPORT**

**A. Dates**

November 13 Regular Board of Education Meeting, 6:00 PM, Oakwood Board Room  
November 15 Evergreen Music Program, 6:30 PM, Ceglarek Fine Arts Center  
November 16 Evergreen Music Program, 6:30 PM, Ceglarek Fine Arts Center  
November 18 Robotics ESVIQRC Tournament, Allendale Middle School  
November 22-24 No School - Thanksgiving Break November 27 School Resumes  
November 27 Board of Education Work Session, 6:00 PM, Oakwood Board Room

**B. Bullying and Discipline Report**

**C. Other**

**XIII. BOARD COMMENTS**

Hendricks  
Holstege  
Ramey

**XIV. PRESIDENT COMMENT**

**XV. ACTION ITEMS**

**A. Revise Board policies 1422, 1623, 1662, 2260, 2260.01, 2266, 3122, 3123, 3362, 4122, 4123, 4362, 5517 - School contact information updates**

**Background:** We are required in each of these policies to have district contact personnel identified for District Compliance Officers and Title IX Investigators. The current employee listed in these policies is no longer with the district and so the new employee in those positions needs to be identified.

Motion by Holstege, seconded by Hendricks, to approve modifying Board policies 1422, 1623, 1662, 2260, 2260.01, 2266, 3122, 3123, 3362, 4122, 4123, 4362, and 5517 as presented. Motion carried.

**B. Approve ballot language for Non-homestead millage renewal.**

**Background:** Every 4 years we are required to renew our non-homestead millage. The millage proposal will also include a Headlee override percentage to ensure that our rate does not fall

below 18% as mandated by the State of Michigan

Motion by Holstege, seconded by Ramey, to approve the ballot language for our required non-homestead millage renewal. Motion carried.

**Roll Call Vote:** Cannata - YES; DeJong - ABSENT; Hendricks - YES; Holstege - YES; Mango - YES; Ramey - YES; Thurkettle - YES

**C. Discuss hiring a full-time Human Resource Director**

**Background:** Currently the district does not have an HR director and most of those responsibilities fall on the superintendent and human resources secretary. Most districts the size of Allendale have a person in this position to lead recruitment, hiring and retention of employees. In addition, the HR director often oversees issues around teacher certification, emergency licenses, implementation of collective bargaining/work agreements, Title IX investigations, and other critical duties

Motion by Cannata, seconded by Thurkettle, to approve hiring a full-time Human Resource Director to begin on January 8, 2024. Motion carried.

**Roll Call Vote:** Cannata - YES; DeJong - ABSENT; Hendricks - YES; Holstege - YES; Mango - YES; Ramey - YES; Thurkettle - YES

**D. Discuss moving Regular December Board Meeting**

**Background:** In order to accommodate members' conflicting schedules so all can be present for superintendent evaluation, it is suggested that the meeting be moved from December 11, 2023 to December 18, 2023.

Motion by Holstege, seconded by Cannata, to approve moving the Regular December Board meeting to December 18, 2023. Motion carried.

**XIV. ADJOURNMENT at 6:44 PM**

Respectfully submitted,  
Amy Vissers